

# Project Application

## Clarence Campeau Development Fund

Find us online at [www.clarencecampeau.com](http://www.clarencecampeau.com)



Welcome! Please fill out all applicable sections. Answer all questions as completely as possible and provide attachments if space is insufficient. Should you require additional information or assistance in completing your application, please contact us directly at 306-657-4870, or Toll-Free at 1-800-657-4870.

Once completed, please mail, fax, or email to one of our two locations:

### Saskatoon

2158 Airport Drive, Saskatoon, SK S7L 6M6  
Fax: 306-657-4890  
Email: [info@clarencecampeau.com](mailto:info@clarencecampeau.com)

### Regina

2380-2nd Avenue, Regina, SK S4R 1A6  
Fax: 306-790-2220  
Email: [regina.info@clarencecampeau.com](mailto:regina.info@clarencecampeau.com)

**Name of Applicant:**

**Trade Name of Business:**

### Business Structure

- Sole Proprietorship
- Partnership
- Corporation

### Application Purpose

- Start a New Business
- Acquire a Business
- Expand a Business

### Business Owners

### % Owned

### Business Contact Information:

Mailing Address: \_\_\_\_\_

City / Town: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Business Phone: \_\_\_\_\_ How long at Address: \_\_\_\_\_  
Years / Months

Cell Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Office Use Only | Date Received:

Describe your project:

*If more room is required, please attach a separate sheet.*

Indicate the skills, education, and experience of key personnel (attach a resume):

Location of the project and the primary market your business will be serving:

Identify your competition :

*(ie. provide names of other similar businesses operating in the area)*

## Estimated Project Costs

## Estimated Financing

### Capital

Land	\$
Buildings	
Equipment	
Inventory	
Vehicles	
Other (specify)	

### Operating

Insurance (first 3 months)	
Rent (first 3 months)	
Utilities (first 3 months)	

### Total Capital & Operating

### Marketing

Website	
Signage	
Business Cards	
Decaling	
Other (specify)	

### Total Marketing

### Business Support

Business Plan	
Business Valuation	
Bookkeeping	
Legal	
Other (specify)	

### Total Business Support

### Total Estimated Project Costs

### Cash Equity From Applicant

Equity is dependent on program.	
Métis Entrepreneur Equity Program (10% Minimum)	\$
Business Development Programs (5% Minimum)	
Women's Business Development Program (2% Minimum)	

### CCDF Contributions \*

Non-Repayable Grant	
Métis Entrepreneur Equity Program Community Business Development Programs	

### Repayable Loan

Business Development Programs	
-------------------------------	--

### Commercial Financing

Term Financing	
----------------	--

### Line of Credit

--	--

### Total Estimated Financing

\* Detailed program information and criteria can be found at [www.clarencecampeau.com/programs](http://www.clarencecampeau.com/programs)

**Principal Financial Institution:** \_\_\_\_\_

Contact: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

Have you,

- Completed all sections of this application IN FULL
- Attached a copy of Métis ancestry evidence
- Attached Articles of Incorporation or Partnership Agreements, if applicable
- Attached last three (3) years financial statements, if an existing business
- Completed & attached the CCDF Personal Financial Statement - all owners must complete
- Any additional information that supports your application

### **Administration Fee**

*Business Development Programs: The client will be responsible for a 1% administration fee of the approved contributions.*

### **Credit Information**

*The applicant hereby grants the Clarence Campeau Development Fund the authority to conduct credit checks, inquiries and searches necessary to reach a decision on this application or as deemed necessary to administer the loan. The applicant consents to the disclosure of any credit information to any credit reporting agency or to anyone whom I/we have financial relations.*

### **Declaration**

*The statements and information herein and those attached which form part of this application are for the purpose of obtaining financial assistance from the Clarence Campeau Development Fund and are to the best of my/our knowledge and belief, true and correct.*

*The applicant hereby declares that none of the principals or guarantors are undischarged bankrupts or have any bankruptcy proceedings in existence with respect to themselves or companies which they operate.*

*I consent to the Métis Entrepreneur Equity Program sharing my account information with third party service providers (who are required to safeguard the handling of this information under the Personal Information Protection and Electronic Documents Act (PIPEDA) and/or the Privacy Act for statistical, research and evaluation purposes for the Métis Entrepreneur Equity Program.*

**Date:** \_\_\_\_\_

\_\_\_\_\_  
**Signature of Applicant**

\_\_\_\_\_  
**Witness**